

**TRANSMITTAL**


TO The Council	DATE 03-12-20	COUNCIL FILE NO. 18-0628
FROM Richard H. Llewellyn, Jr.	COUNCIL DISTRICT Various	

At its meeting on February 27, 2020, the Homeless Strategy Committee (HSC) considered the attached report from the City Administrative Officer (CAO) relative to the State Homeless Emergency Aid Program (HEAP) – Fourth Quarterly Expenditure Report (October 1 – December 31, 2019) and Reprogramming Recommendations (Attachment A). Controller instructions to implement the recommendations are included as Attachment B.

The HSC recommends that the City Council, subject to the approval of the Mayor:

1. APPROVE the recommendations provided in the CAO report provided in Attachment A; and
2. AUTHORIZE the Controller to implement the instructions provided in Attachment B.

Fiscal Impact: There is no additional impact to the General Fund as a result of the recommendations in the attached report. Sufficient funding is available within the Homeless Emergency Aid Program to support these recommendations.

  
 Richard H. Llewellyn, Jr.  
 City Administrative Officer  
 Chair, Homeless Strategy Committee

RHL:YC:MB:16200053

**Attachments:**

- A. CAO report dated February 21, 2020 – State Homeless Emergency Aid Program (HEAP) – Fourth Quarterly Expenditure Report (October 1 – December 31, 2019) and Reprogramming Recommendations
- B. Controller Instructions to Implement Homeless Strategy Committee Recommendations

REPORT FROM

**OFFICE OF THE CITY ADMINISTRATIVE OFFICER**

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Date: February 21, 2020

CAO File No. 0220-05151-0189

Council File No. 18-0628

Council District: All

To: The Homeless Strategy Committee

From: Richard H. Llewellyn, Jr., City Administrative Officer

Reference: State of California Homeless Emergency Aid Program

Subject: **State Homeless Emergency Aid Program (HEAP) – Fourth Quarterly Expenditure Report (October 1 – December 31, 2019) and Reprogramming Recommendations**

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**SUMMARY**

This is the fourth quarterly expenditure report on the City's \$85,013,607 State of California Homeless Emergency Aid Program (HEAP) grant award (October 1 – December 31, 2019). The grant has strict commitment and expenditure deadlines: 50 percent of funds were required to have been obligated by January 1, 2020; and 100 percent must be expended by June 30, 2021. As of January 1, 2020, the City had far exceeded the commitment requirement with 99 percent of HEAP funds committed. With 43 percent of funds expended as of December 31, 2019, the City is also on pace to meet the HEAP expenditure deadline.

This report provides the status of HEAP commitments and expenditures through December 31, 2019. It also provides recommendations to address additional construction costs for two (2) A Bridge Home sites.

**RECOMMENDATIONS**

That the Homeless Strategy Committee review the following recommendations and forward to the Mayor and City Council for consideration:

1. Recognize \$255,163.47 in interest earned on the Homeless Emergency Aid Program (HEAP) grant receipts in Fund 60P, RSRC 4903 as of December 31, 2019, and allocate to Activity Category 1 – Capital and Operating Support – A Bridge Home within Fund 60P.

2. Reduce commitments in HEAP Activity Category 1 - Capital and Operating Support – A Bridge Home the amount of \$1,842,530 as follows, due to later than expected operating start dates for five (5) ABH sites, resulting in funds that will not be expended before the June 30, 2021 HEAP Expenditure deadline:

<b>A Bridge Home Site</b>	<b>Funds Unexpended by June 30, 2021</b>
2316 Imperial Hwy	\$16,900
2817 Hope Street	\$159,350
100 Sunset Ave	\$1,071,840
1819 S. Western	\$157,640
625 La Fayette Place	\$436,800
<b>Total</b>	<b>\$1,842,530</b>

3. Allocate \$2,097,693.47 from new interest revenue (255,163.47) and uncommitted funding (\$1,842,530) in HEAP Activity Category 1 - Capital and Operating Support – A Bridge Home as follows:
- Approve the use of \$1,352,076.17 to address increased construction costs for the following two (2) A Bridge Home sites:
    - 13160 Raymer - \$1,182,897.17;
    - 1920 W. 3<sup>rd</sup> Street - \$169,179; and
  - Reserve the remaining \$745,617.30 uncommitted balance in HEAP Activity Category 1 - Capital and Operating Support – A Bridge Home for A Bridge Home operating costs.
4. Authorize the City Administrative Officer to negotiate and execute an amendment to Contract C-134649 with Hope of the Valley Rescue Mission to add \$1,482,897.17 from the HEAP Grant (\$1,182,897.17) and the existing contingency fund for this project (\$300,000), for a total contract amount of \$3,482,897.17 to:
- Address increased construction costs - \$1,145,496.16; and
  - Purchase furniture, fixtures, and equipment - \$337,401.01.
5. Instruct the General Manager, Housing and Community Investment Department, to execute an amendment to Contract No. C-133135 with the Los Angeles Homeless Services Authority (LAHSA) to decrease the contract amount by \$1,842,530 by decreasing the following programs:
- A Bridge Home - 2316 Imperial Hwy - \$16,900;
  - A Bridge Home - 2817 Hope Street - \$159,530;
  - A Bridge Home - 100 Sunset Ave - \$1,071,840;
  - A Bridge Home - 1819 S. Western - \$157,640; and
  - A Bridge Home - 625 La Fayette Pl - \$436,800.
6. Authorize the City Administrative Officer to:
- Prepare Controller instructions or make any necessary technical adjustments consistent with the Mayor and Council action in this matter, and authorize the Controller to implement these instructions; and
  - Prepare any additional Controller instructions to reimburse City Departments for their accrued labor, material or permit costs related to projects in this report consistent with

the Mayor and Council action on this matter, and authorize the Controller to implement these instructions.

## DISCUSSION

### Status of HEAP Commitments and Expenditures

As of December 31, 2019, \$85,190,760, or 99 percent of HEAP funds had been committed; \$1,104,583 remains uncommitted. A total of \$37,270,948 or 43 percent, including interest, had been expended.

Table 1 summarizes HEAP expenditures and commitments and reflects \$915,166.34 in interest earnings allocated in the third HEAP Quarterly Expenditure Report, increasing the total HEAP grant from \$85,013,607 to \$85,928,773. Attachment 1 provides additional detail.

**Table 1. Status of HEAP Commitments and Expenditures through December 31, 2019**

Activity Category		Amount*	Total Funds Committed	Uncommitted Funds Remaining	Expended
1	Capital and Operating Support – A Bridge Home	\$52,141,197.00	\$52,141,197.00	\$0.00	\$29,832,615.14
2	Capital and Operating Support – Skid Row	\$20,000,000.00	\$19,261,987.00	\$1,104,583.00	\$2,209,247.91
3	Capital, Operating, Services – Citywide	\$7,998,325.00	\$7,998,325.00	\$0.00	\$2,933,328
4	Youth Set-Aside	\$3,937,520.34	\$3,937,520.34	\$0.00	\$1,799,425
5	Administrative Costs	\$1,851,731.00	\$1,851,731.00	\$0.00	\$496,334
<b>Total</b>		<b>\$85,928,773.34</b>	<b>\$85,190,760.34</b>	<b>\$1,104,583.00</b>	<b>\$37,270,948</b>

\* Includes \$915,166.34 of interest earnings through September 30, 2019.

### Interest Earned on HEAP Deposits

The City has earned an additional \$255,163.47 in interest from its HEAP allocation since September 30, 2019. The State requires that all interest proceeds be used for HEAP-eligible activities. Consistent with Health and Safety Code Section 50214 (b), no more than five (5) percent of the total HEAP allocation plus interest proceeds may be used for general administrative purposes, and at least five (5) percent must be allocated to establishing or expanding services for youth experiencing homelessness or at risk of homelessness. The recommendations below are consistent with State regulations.

### HEAP Funds Recommended for Reprogramming

LAHSA reports that \$1,842,530 in HEAP operating funding for five (5) ABH sites will not be spent before the June 30, 2021 HEAP expenditure deadline due to scheduled and actual A Bridge Home (ABH) service start dates. Table 2 below lists these projects, the projected service start dates, the actual or revised service start dates, and the resulting amounts expected to be unexpended by June 30, 2021.



**Table 2. A Bridge Home Sites Unexpended Funds/Available for Reprogramming**

<b>A Bridge Home Site</b>	<b>Council District</b>	<b>Original Projected Service Start Date</b>	<b>Actual/Revised Service Start Date</b>	<b>Funds Unexpended by June 30, 2021</b>
2316 Imperial Hwy	15	9/2/2019	11/15/2019 (Actual)	\$16,900
2817 Hope Street	9	11/1/2019	3/9/2020 (Projected)	\$159,350
100 Sunset Ave	11	11/1/2019	2/25/2020 (Projected)	\$1,071,840
1819 S. Western	10	11/1/2019	4/6/2020 (Projected)	\$157,640
625 La Fayette Place	10	11/1/2019	4/13/2020 (Projected)	\$436,800
<b>Total</b>				<b>\$1,842,530</b>

In order to ensure that HEAP funds are spent by the expenditure deadline, this Office recommends that these funds be reprogrammed and reserved for other ABH costs, as discussed below. Funds to operate these sites after June 30, 2021 will be identified from the City's State Homelessness, Housing, Assistance, and Prevention (HHAP) Program grant or other sources.

The CAO will continue to closely monitor HEAP expenditures and report to the Homeless Strategy Committee, Mayor, and City Council with recommendations to reprogram HEAP funds to ensure funds are fully expended by June 30, 2021.

#### Construction Funding Needed for A Bridge Home Projects

As reported above, a total of \$2,097,693.47 is available in additional accrued interest (\$255,163.47) and reprogrammed funds (\$1,842,530). \$1,352,076.17 is needed to address increased construction costs for two (2) A Bridge Home projects, described below.

1. *13160 Raymer Street (Council District (CD) 2) - \$1,182,897.17*  
\$2,300,000 was allocated for the A Bridge Home project located at 13160 Raymer Street in CD 2 from the Additional Homeless Services line item within the General City Purposes (GCP) Fund in the Fiscal Year (FY) 2019-20 Adopted Budget (C.F. 19-1029). These funds included \$2,000,000 for a contract with Hope of the Valley Rescue Mission (HOTV) Rescue Mission to construct tenant improvements to establish interim housing beds in this former warehouse, and \$300,000 held by the City for contingency costs.

Since the project was approved, construction costs have increased by \$1,145,496.16 due to a larger than expected fire line requirement and additional work to bring the building into compliance with City code. \$337,401.01 is also needed for furniture, fixtures and equipment (FFE) costs that were not included in the original budget, for a total of \$1,482,897.17. This Office recommends using the existing \$300,000 in the project contingency fund and an additional \$1,182,897.17 in HEAP funding. These funds will increase the contract from \$2,000,000 to \$3,482,897.17.

2. *1220 W. 3<sup>rd</sup> Street (CD 1) - \$169,179*  
\$303,000 was included in the City's lease with the owner of this site, Los Angeles Mission (LA Mission), for leasehold improvements to convert this property to interim housing. LA Mission

has provided invoices for the total cost of these improvements, which total \$472,179. This Office has reviewed the invoices and has confirmed these costs. As such, \$169,179 in HEAP funding is needed to pay the full cost of this project.

#### Funding Reservation for A Bridge Home Operating Costs

At this time, it is unlikely that the County of Los Angeles will provide additional funding for A Bridge Home operating costs beyond the current commitment of \$50/bed/night for 600 beds for individuals for three (3) years, and 274 family beds. As such, we recommend that the remaining \$745,617.30 in uncommitted HEAP funds in Activity Category 1 – Capital and Operating Support – A Bridge Home be reserved to operate the seven (7) other ABH sites for individual adults (588 beds) that are in construction. The City Administrative Officer (CAO) and the Chief Legislative Analyst (CLA) will address the ABH operating cost gap in the next HHAP report.

#### HEAP Commitments, Reservations, and General Fund Balances if Report Recommendations are Approved

If the recommendations in this report are approved, a total of \$84,700,409.51 of the HEAP allocation (including interest) will be committed. The uncommitted funds balance will increase to \$1,850,070.30; however, \$745,487.30 of this amount is recommended to be reserved for A Bridge Home operating costs. Table 4 below summarizes this information.

**Table 4. Status of HEAP Commitments and Expenditures if Report Recommendations are Approved**

Activity Category		Amount*	Total Funds Committed	Uncommitted Funds Remaining	Expended
1	Capital and Operating Support – A Bridge Home	\$52,396,333.47	\$51,650,846.17	\$745,487.30	\$29,832,615.14
2	Capital and Operating Support – Skid Row	\$20,000,000.00	\$19,261,987.00	\$1,104,583.00	\$2,209,247.91
3	Capital, Operating, Services – Citywide	\$7,998,325.00	\$7,998,325.00	\$0.00	\$2,933,328
4	Youth Set-Aside	\$3,937,520.34	\$3,937,520.34	\$0.00	\$1,799,425
5	Administrative Costs	\$1,851,731.00	\$1,851,731.00	\$0.00	\$496,334
<b>Total</b>		<b>\$86,183,909.81</b>	<b>\$84,700,409.51</b>	<b>\$1,850,070.30</b>	<b>\$37,270,948</b>

\* Includes \$1,170,329.81 of interest earned through December 31, 2019.

Upon approval of the recommendations in this report, the balances in the FY 2018-19 and FY 2019-20 and General Fund allocations for homeless services will be as follows:

- Remaining Balance of the Unappropriated Balance, Homeless Services Program (FY 2018-19): \$0;
- Remaining Balance of the General City Purposes – Crisis and Bridge Housing Fund (FY 2018-19): \$0; and
- Remaining Balance of the General City Purposes – Additional Homeless Services Fund (FY 2019-20) - \$6,955,253.35.

## **FISCAL IMPACT STATEMENT**

There is no impact to the General Fund as a result of the recommendations in this report. Sufficient funding is available within the Homeless Emergency Aid Program to support the recommendations in this report.

## **FINANCIAL POLICIES STATEMENT**

The recommendations in this report comply with the City's Financial Policies.

Attachments:

1. HEAP Funding Commitments and Expenditures through December 31, 2019

*RHL:YC:MB:16200049*

HEAP Funding Commitments and Expenditures through December 31, 2019

Activity Category Ref. No.	ASH	Agency	Commitment	Description	Council District	Council File No.	HEAP Grant Commitment	HEAP Interest Commitment	Total HEAP Funds Committed	September 2019 Expenditures	Expenditures October-December 2019	Total Expenditures to Date	HEAP Balance
AC-1-1	Y	BOE/GSD	1533 Schrader Blvd A Bridge Home	70 beds of interim housing to be constructed by the City on City-owned land. Funds allocated for capital and operating support.	13	18-0952	\$ 2,097,861.00	\$ -	\$ 2,097,861	\$ 1,655,157.70	\$ 437,703.30	\$ 2,092,861	\$ -
AC-1-2	Y	BOE	1533 Schrader Blvd A Bridge Home	Furniture, fixtures and Equipment to be purchased by the Bureau Of Engineering	13	18-0628; 12/18 Rpt	\$ 230,344.00	\$ -	\$ 230,344	\$ 230,344.00	\$ -	\$ 230,344	\$ -
AC-1-3	Y	LAHSA (PA/H)	1533 Schrader Blvd A Bridge Home	Furniture, fixtures and Equipment to be purchased by People Assisting the Homeless (facility operator)	13	18-0628; 12/18 Rpt	\$ 88,557.00	\$ -	\$ 88,557	\$ 65,610.13	\$ -	\$ 65,610	\$ 22,947
AC-1-4	Y	BOE/GSD	Interim Housing on the U.S. Department of Veterans Affairs (VA) Westwood Campus	100 beds interim housing. The City and County of Los Angeles are jointly funding construction, the VA will fund the services for 36 months	11	18-0910	\$ 2,184,989.00	\$ -	\$ 2,184,989	\$ 1,464,644.31	\$ 720,344.69	\$ 2,184,989	\$ -
AC-1-5	Y	BOE	City Bureau of Engineering (BOE) A Bridge Home Pre-development Costs	BOE consultations services to perform CEQA analysis and design services for proposed bridge housing facilities to be constructed by the City	Multiple	18-0628; 10/18 Rpt	\$ 1,600,000.00	\$ -	\$ 1,600,000	\$ 650,531.86	\$ 420,055.33	\$ 1,070,587	\$ 529,413
AC-1-6	Y	GSD	General Services Department (GSD) A Bridge Home Pre-development Costs	GSD contractual services, construction materials for proposed bridge housing facilities to be constructed by the City, vehicle leasing costs, consultant services, clerk	Multiple	18-0628; 10/18 Rpt	\$ 238,460.00	\$ -	\$ 238,460	\$ 180,112.62	\$ 53,847.30	\$ 238,460	\$ -
AC-1-7	Y	BOE/GSD	5965 St. Andrews Place A Bridge Home	100 beds of interim housing to be constructed by the City on City-owned land	8	18-0654	\$ 3,000,000.00	\$ -	\$ 3,000,000	\$ 2,855,529.24	\$ 144,470.76	\$ 3,000,000	\$ -
AC-1-8	Y	BOE/GSD	100 Sunset Avenue A Bridge Home	254 beds of interim housing to be constructed by the City on land owned by the Los Angeles County Metropolitan Transit Authority	11	18-0510	\$ 815,011.00	\$ -	\$ 815,011	\$ 496,610.90	\$ 918,400.10	\$ 815,011	\$ -
AC-1-9	Y	BOE/GSD	2316 Imperial Highway A Bridge Home	100 beds of interim housing to be constructed by the City on land owned by the Housing Authority of the City of Los Angeles	15	18-0651	\$ 3,000,000.00	\$ -	\$ 3,000,000	\$ 3,000,000.00	\$ -	\$ 3,000,000	\$ -
AC-1-10	Y	LAHSA	12860 Arroyo Street (Sylmar Arroyo) A Bridge Home	Two (2) years operating funding for 85 beds of trauma-informed interim housing for women being developed in partnership with the County of Los Angeles	7	18-0927	\$ 3,000,000.00	\$ -	\$ 3,000,000	\$ -	\$ 850,000.00	\$ 850,000	\$ 2,150,000
AC-1-11	N	HCID	Los Angeles LGBT Center's McCadden Plaza Senior Housing Project	Gap financing for construction of senior housing by the Los Angeles LGBT Center	4	18-0628; 12/18 Rpt	\$ 2,300,000.00	\$ -	\$ 2,300,000	\$ -	\$ -	\$ -	\$ 2,300,000
AC-1-12	Y	GSD	El Pueblo A Bridge Home	Funds to support City rental costs for modular trailer buildings at the 45-bed interim housing site located at the El Pueblo Historical Monument	14	18-0628; 12/18 Rpt	\$ 201,250.00	\$ -	\$ 201,250	\$ -	\$ -	\$ -	\$ 201,250
AC-1-13	Y	LAHSA (TPC)	El Pueblo A Bridge Home	Furniture, fixture, equipment to be purchased by The People Concern (facility operator) for the 45-bed interim housing site at the El Pueblo Historical Monument	14	18-0628; 12/18 Rpt	\$ 75,000.00	\$ -	\$ 75,000	\$ 18,750.00	\$ -	\$ 18,750	\$ 56,250
AC-1-14	Y	BOE/GSD	625 La Fayette Place and 1819 S. Western A Bridge Home	70 beds of interim housing to be constructed by the City on City-owned land	10	18-0392	\$ 7,097,779.00	\$ -	\$ 7,097,779	\$ -	\$ 1,204,074.13	\$ 1,204,074	\$ 5,893,705
AC-1-15	Y	CAG (County)	7621 Canoga Blvd.	100 beds of interim housing being established in partnership with the County of Los Angeles	3	18-0820	\$ 4,300,000.00	\$ -	\$ 4,300,000	\$ 4,300,000.00	\$ -	\$ 4,300,000	\$ -
AC-1-16	N	CAG (Ariva)	Ariva Family and Children's Services Female Transition Aged Youth (TAY) Bridge Housing Beds	Capital to rehabilitate a building to provide 42 Children's Services for female TAY for Children's transition aged youth who are homeless or at risk of homelessness	4	18-0628; 12/18 Rpt	\$ 700,000.00	\$ -	\$ 700,000	\$ -	\$ 700,000.00	\$ 700,000	\$ -
AC-1-17	Y	BOE/GSD	2817 Hope Street A Bridge Home	100 beds of interim housing to be constructed by the City on City-owned land	9	18-0750	\$ 5,799,535.00	\$ -	\$ 5,799,535	\$ 391,486.52	\$ 2,428,893.64	\$ 2,820,386	\$ 2,979,147
AC-1-18	Y	LAHSA (VCLLA)	2817 Hope Street A Bridge Home	Furniture, fixtures, and equipment to be purchased by Volunteers of America Los Angeles for the 100-bed interim housing site at 2817 Hope Street	9	18-0750	\$ 280,340.00	\$ -	\$ 280,340	\$ -	\$ 229,422.00	\$ 229,422	\$ 50,918
AC-1-19	Y	BOE/GSD	515 North Beacon Street A Bridge Home	102 beds of interim housing to be constructed by the City on City-leased land	15	18-0631-53	\$ 807,790.00	\$ -	\$ 807,790	\$ 217,852.10	\$ 83,788.18	\$ 301,640	\$ 506,150
AC-1-20	Y	BOE/GSD	1533 Schrader Blvd A Bridge Home	70 beds of interim housing to be constructed by the City on City-owned land (additional capital only)	13	18-0628; 04/19 Rpt	\$ 1,063,666.00	\$ -	\$ 1,063,666	\$ 1,063,666.00	\$ -	\$ 1,063,666	\$ -
AC-1-21	Y	BOE/GSD	5965 St. Andrews Place A Bridge Home	100 beds of interim housing to be constructed by the City on City-owned land (additional capital only)	8	18-0628; 04/19 Rpt	\$ 1,607,519.00	\$ -	\$ 1,607,519	\$ 1,466,098.21	\$ 141,420.79	\$ 1,607,519	\$ -
AC-1-22	Y	BOE/GSD	2316 Imperial Highway A Bridge Home	100 beds of interim housing to be constructed by the City on land owned by the Housing Authority of the City of Los Angeles (additional capital only)	15	18-0628; 04/19 Rpt	\$ 1,452,161.00	\$ -	\$ 1,452,161	\$ 813,791.53	\$ 638,369.47	\$ 1,452,161	\$ -
AC-1-23	Y	BOE/GSD	Interim Housing on the U.S. Department of Veterans Affairs (VA) Westwood Campus	100 beds interim housing. The City and County of Los Angeles are jointly funding construction, the VA will fund the services for 36 months (additional capital only)	11	18-0628; 04/19 Rpt	\$ 235,125.00	\$ -	\$ 235,125	\$ -	\$ 235,125.00	\$ 235,125	\$ -
AC-1-24	Y	LAHSA	5965 St. Andrews Place A Bridge Home	100 beds of interim housing to be constructed by the City on City-owned land (operating only)	8	18-0628; 04/19 Rpt	\$ 674,000.00	\$ -	\$ 674,000	\$ -	\$ 189,525.00	\$ 189,525	\$ 484,475
AC-1-25	Y	LAHSA	2316 Imperial Highway A Bridge Home	100 beds of interim housing to be constructed by the City on land owned by the Housing Authority of the City of Los Angeles (operating only)	15	18-0628; 04/19 Rpt	\$ 667,000.00	\$ -	\$ 667,000	\$ -	\$ 107,775.00	\$ 107,775	\$ 559,225
AC-1-26	Y	LAHSA	2817 Hope Street A Bridge Home	100 beds of interim housing to be constructed by the City on City-owned land (operating only)	9	18-0628; 04/19 Rpt	\$ 637,350.00	\$ -	\$ 637,350	\$ -	\$ 229,422.50	\$ 229,423	\$ 407,928

HEAP Funding Commitments and Expenditures through December 31, 2019

Activity Category Ref. No.	ABN	Agency	Commitment	Description	Council District	Council File No.	HEAP Grant Commitment	HEAP Interest Commitment	Total HEAP Funds Committed	September 2019 Expenditures	Expenditures October-December 2019	Total Expenditures to Date	HEAP Balance
AC-2-14	N	BPW	Hygiene Services - Skid Row	Expand Pit Stop Program to staff Gladys Park APT 24/7	14	19-0647, 18-0628; 07/19 Rpt	\$ 307,081.00	\$ -	\$ 307,081	\$ -	\$ -	\$ -	\$ 307,081
AC-2-15		BOE/GSD	Hygiene Services - Skid Row - 544 Towne ReFresh Spot	Develop ReFresh Spot at 544 Towne Ave. (\$3.2M)	14	19-0644	\$ 3,187,534.00	\$ -	\$ 3,187,534	\$ -	\$ -	\$ -	\$ 3,187,534
AC-2-16		GSD	Hygiene Services - Skid Row (Programmed to BOE for contractual services)	ReFresh Spot Leasing Costs	14	19-0644	\$ 1,127,678.00	\$ -	\$ 1,127,678	\$ -	\$ -	\$ -	\$ 1,127,678
AC-2-17		LAHSA (SVDPI)	Hygiene Services - Skid Row (St. Vincent du Paul)	Expand restroom access at St. Vincent du Paul (add staff and capital improvements)	14	5,18-0628; 10/18 Rpt	\$ 500,000.00	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
AC-2-18		LAHSA (Homeless Healthcare)	Community Ambassadors - Skid Row	Two (2) Community Ambassadors for the Bin and the ReFresh Spot to act as social service liaisons to the Skid Row community	14	5,18-0626; 10/18 Rpt	\$ 150,000.00	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
AC-2-19		LAHSA	Rapid Re-housing for Women - Skid Row	Rapid re-housing and services for approximately 150 women in Skid Row	14	5,18-0628; 10/18 Rpt	\$ 1,500,000.00	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,500,000
AC-2-20		LAHSA	The Bin - Expansion	Expansion and operation of The Bin from one site to two through June 30, 2021	14	19-1421	\$ 1,966,570.00	\$ -	\$ 1,966,570	\$ -	\$ -	\$ -	\$ 1,966,570
<b>AC-2 Subtotal</b>							<b>\$ 19,261,987</b>	<b>\$ -</b>	<b>\$ 19,261,987</b>	<b>\$ 455,854</b>	<b>\$ 1,753,393</b>	<b>\$ 2,209,247</b>	<b>\$ 17,052,740</b>
AC-3-1	N	CAO	Real Estate Evaluation Services	Contract with County DHS for real estate evaluation and rehabilitation services related to privately owned buildings proposed as bridge housing facilities	Multiple	18-0628; 10/18 Rpt	\$ 100,000.00	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
AC-3-2	N	BPW	Hygiene Services - Citywide	Expand Pit Stop Program outside of Skid Row, including add 5 mobile pit stops and mobile shower services	Multiple	18-0628; 12/18 Rpt	\$ 4,554,161.00	\$ -	\$ 4,554,161	\$ 570,402.56	\$ 766,182.64	\$ 1,337,285	\$ 3,216,876
AC-3-3	N	CAO	Modular Hygiene Trailer - Sherman Way Navigation Center	Purchase hygiene trailer for City-sponsored storage and navigation center for persons experiencing homelessness	2	18-0628; 12/18 Rpt	\$ 400,000.00	\$ -	\$ 400,000	\$ 229,342.54	\$ -	\$ 229,343	\$ 170,657
AC-3-4	N	LAHSA	Multi-disciplinary Outreach Team Operations	Continue Multi-Disciplinary Team operations	8	18-0628; 12/18 Rpt	\$ 450,000.00	\$ -	\$ 450,000	\$ 112,500.00	\$ -	\$ 112,500	\$ 337,500
AC-3-5	N	LAHSA	Multi-disciplinary Outreach Team Operations	Establish a new Multi-Disciplinary Team	9	18-0628; 12/18 Rpt	\$ 340,000.00	\$ -	\$ 340,000	\$ 85,000.00	\$ -	\$ 85,000	\$ 255,000
AC-3-6	N	LAHSA	Family Navigation Services	Staff and supplies to support navigation and supportive services for homeless families	7	18-0628; 12/18 Rpt	\$ 450,000.00	\$ -	\$ 450,000	\$ 112,500.00	\$ 53,698.18	\$ 166,198	\$ 283,802
AC-3-7	N	LAHSA	Services to Homeless Families Living in Motels	Resources dedicated to case management and coordinator services to families living in hotels and motels on Sepulveda Blvd	6	18-0628; 12/18 Rpt	\$ 650,000.00	\$ -	\$ 650,000	\$ 162,500.00	\$ 309,109.00	\$ 471,609	\$ 178,391
AC-3-8	N	LAHSA	Capacity Building	Expand capacity of North Valley Caring Services	7	18-0628; 12/18 Rpt	\$ 114,568.00	\$ -	\$ 114,568	\$ 28,642.00	\$ 18,735.00	\$ 47,377	\$ 67,191
AC-3-9	N	LAHSA	Diversion Services for Families at Risk of Homelessness	Eight Diversion/Rapid Resolution specialists at City FamilySource Centers for 2 years	Multiple	18-0628; 12/18 Rpt	\$ 540,000.00	\$ -	\$ 540,000	\$ 83,671.15	\$ 144,056.60	\$ 227,722	\$ 312,278
AC-3-10	N	LAHSA (Shower of Hope)	Mobile Showers	Expand mobile shower services	1	18-0628; 12/18 Rpt	\$ 399,596.00	\$ -	\$ 399,596	\$ 99,899.00	\$ 156,406.00	\$ 256,305	\$ 143,291
<b>AC-3 Subtotal</b>							<b>\$ 7,998,325</b>	<b>\$ -</b>	<b>\$ 7,998,325</b>	<b>\$ 1,484,857</b>	<b>\$ 1,448,470</b>	<b>\$ 2,933,328</b>	<b>\$ 5,064,997</b>

HEAP Funding Commitments and Expenditures through December 31, 2019

Activity Category Ref. No.	ABH	Agency	Commitment	Description	Council District	Council File No.	HEAP Grant Commitment	HEAP Interest Commitment	Total HEAP Funds Committed	September 2019 Expenditures	Expenditures October-December 2019	Total Expenditures to Date	HEAP Balance
AC-4-1	N	HCID	Los Angeles LGBT Center at Anita May Rosestein Campus Youth Supportive Housing	Gap financing for construction of 25 units of permanent supportive housing for homeless Transition Aged Youth (TAY)	4	16-0345	\$ 450,000.00	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ 450,000
AC-4-2	N	CAO (Ar/ra)	Awiva Family and Children's Services Female Transition Aged Youth (TAY) Bridge Housing Beds	Capital to rehabilitate a building to provide 42 Children's Services for female TAY for Children's transition aged youth who are homeless or at risk of homelessness	4	18-0628; 12/18 Rpt	\$ 1,307,755.00	\$ -	\$ 1,307,755	\$ 1,032,479.77	\$ 275,275.23	\$ 1,307,755	\$ -
AC-4-4	Y	LAHSA	100 Sunset Avenue A Bridge Home	154 beds of interim housing to be constructed by the City on land owned by the Los Angeles County Metropolitan Transit Authority (operating only for 54 youth-bed subset)	11	18-0628; 4/19 Rpt	\$ 1,966,680.00	\$ -	\$ 1,966,680	\$ -	\$ 491,670.00	\$ 491,670	\$ 1,475,010
AC-4-5		LAHSA	1215 Lodi Place A Bridge Home	60 beds (30 women and 30 youth) of interim housing (leasing only for the 30 youth-bed subset)	13	18-0628; 10/19 Rpt	\$ 201,245.33	\$ -	\$ 201,245	\$ -	\$ -	\$ -	\$ 201,245
AC-4-6		LAHSA	1215 Lodi Place A Bridge Home*	60 beds (30 women and 30 youth) of interim housing (leasing only for the 30 youth-bed subset)	13	18-0628; 10/19 Rpt	\$ -	\$ 11,839.99	\$ 11,840	\$ -	\$ -	\$ -	\$ 11,840
<b>AC-4 Subtotal</b>							<b>\$ 3,925,680</b>	<b>\$ 11,840</b>	<b>\$ 3,937,520</b>	<b>\$ 1,032,480</b>	<b>\$ 766,945</b>	<b>\$ 1,799,425</b>	<b>\$ 2,138,095</b>
AC-5-1	R	LAHSA	Diversion Services for Families at Risk of Homelessness	Eight Diversion/Rapid Resolution specialists at City FamilySource Centers for 2 years	Multiple	18-0628; 12/18 Rpt	\$ 164,599.00	\$ -	\$ 164,599	\$ 4,903.74	\$ -	\$ 4,904	\$ 160,195
AC-5-2	H	GSD	GSD Bridge Housing Administrative Costs	GSD staffing, consultant and equipment costs associated with implementing approved bridge housing facilities, Senior Real Estate Officer	Multiple	18-0628; 10/19 Rpt	\$ 124,612.00	\$ -	\$ 124,612	\$ 54,188.64	\$ 39,836.00	\$ 94,025	\$ 36,587
AC-5-3	N	CAO	City Administrative Officer (CAO) Administrative Costs	CAO HEAP Grant accounting costs	Multiple	18-0628; 10/18 Rpt	\$ 11,066.00	\$ -	\$ 11,066	\$ -	\$ -	\$ -	\$ 11,066
AC-5-4	N	LAHSA	Administrative Costs	Los Angeles Homeless Services Authority (LAHSA) costs associated with administering funds	Multiple	18-0628	\$ 227,056.00	\$ -	\$ 227,056	\$ 55,764.00	\$ 54,629.00	\$ 111,392	\$ 115,664
AC-5-5	N	BPW	Administrative Costs	Public Works costs associated with administering the PIT Stop Program	Multiple	18-0628; 12/18 Rpt	\$ 315,000.00	\$ -	\$ 315,000	\$ 48,255.68	\$ 30,379.56	\$ 78,635	\$ 236,365
AC-5-6	Y	GSD	Administrative Costs	GSD for staff costs for four positions to expedite A Bridge Home projects	Multiple	18-0628; 12/18 Rpt	\$ 253,471.00	\$ -	\$ 253,471	\$ -	\$ -	\$ -	\$ 253,471
AC-5-7	N	CAO	Administrative Costs	Matching funds for the United Way of Greater Los Angeles' Homelessness Policy Fellowship Program	A	18-0628; 12/18 Rpt	\$ 45,000.00	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000
AC-5-8	N	MOCHI	Administrative Costs	Three new positions supporting A Bridge Home implementation and street strategy coordination in the Mayor's Office of City Homeless Initiatives	Multiple	18-0628; 12/18 Rpt	\$ 544,000.00	\$ -	\$ 544,000	\$ 149,892.94	\$ 69,985.07	\$ 219,878	\$ 330,122
AC-5-9		City Attorney	Administrative Costs	One (1) Deputy City Attorney III to support the Real Estate Division in the review and preparation of leases for the A Bridge Home program from Dec. 1, 2019 through June 30, 2020	Multiple	18-0628; 10/19 Rpt	\$ -	\$ 166,927	\$ 166,927	\$ -	\$ -	\$ -	\$ 166,927
<b>AC-5 Subtotal</b>							<b>\$ 1,684,804</b>	<b>\$ 166,927</b>	<b>\$ 1,851,731</b>	<b>\$ 313,505</b>	<b>\$ 182,829</b>	<b>\$ 496,334</b>	<b>\$ 1,355,397</b>
<b>Totals</b>							<b>\$ 84,275,594</b>	<b>\$ 918,166</b>	<b>\$ 85,193,760</b>	<b>\$ 22,156,883</b>	<b>\$ 15,109,565</b>	<b>\$ 37,270,948</b>	<b>\$ 47,919,812</b>
<b>As a Percent of Total Grant</b>							<b>35%</b>						



## HEAP Funding Commitments and Expenditures through December 31, 2019

Activity Category Ref. No.	ABH	Agency	Commitment	Description	Council District	Council File No.	HEAP Grant Commitment	HEAP Interest Commitment	Total HEAP Funds Committed	September 2019 Expenditures	Expenditures October-December 2019	Total Expenditures to Date	HEAP Balance
AC-1-27	Y	LAHSA	100 Sunset Avenue A Bridge Home	154 beds of interim housing to be constructed by the City on land owned by the Los Angeles County Metropolitan Transit Authority (operating only for the 100 adult bed subset)	11	18-0628; 04/19 Rpt	\$ 3,642,000.00	\$ -	\$ 3,642,000	\$ -	\$ 981,994.75	\$ 981,995	\$ 2,660,005
AC-1-28	Y	LAHSA	1819 S. Western A Bridge Home	18 beds of interim housing to be constructed by the City on City-owned land (operating only)	10	18-0628; 04/19 Rpt	\$ 655,560.00	\$ -	\$ 655,560	\$ -	\$ 163,890.00	\$ 163,890	\$ 491,670
AC-1-29	Y	LAHSA	625 La Fayette Place A Bridge Home	70 beds of interim housing to be constructed by the City on City-owned land (operating only)	10	18-0628; 04/19 Rpt	\$ 2,548,400.00	\$ -	\$ 2,548,400	\$ -	\$ 637,350.00	\$ 637,350	\$ 1,912,050
AC-1-30		LAHSA	515 North Beacon Street A Bridge Home	102 beds of interim housing to be constructed by the City on City-leased land (operating only)	15	18-0628; 07/19 Rpt	\$ 325,000.65	\$ -	\$ 325,001	\$ -	\$ 21,025.00	\$ 21,025	\$ 303,976
AC-1-31		LAHSA	515 North Beacon Street A Bridge Home	102 beds of interim housing to be constructed by the City on City-leased land (additional operating only)	15	18-0628; 10/19 Rpt	\$ -	\$ 736,399.35	\$ 736,399	\$ -	\$ -	\$ -	\$ 736,399
AC-1-32	Y	LAHSA	515 North Beacon Street A Bridge Home	Furniture, fixtures and equipment to be purchased by People Assisting the Homeless (facility operator)	15	18-0651-43	\$ 84,100.00	\$ -	\$ 84,100	\$ -	\$ 21,025.00	\$ 21,025	\$ 63,075
<b>AC-1 Subtotal</b>							<b>\$ 51,404,798</b>	<b>\$ 736,399</b>	<b>\$ 52,141,197</b>	<b>\$ 18,870,187</b>	<b>\$ 10,957,928</b>	<b>\$ 29,828,115</b>	<b>\$ 22,308,582</b>
AC-2-1	N	BPW	Hygiene Services - Skid Row	Expand Pit Stop Program in Skid Row including adding one additional site and a dedicated mobile shower	14	18-0628; 12/18 Rpt	\$ 1,941,296.00	\$ -	\$ 1,941,296	\$ 193,253.72	\$ 281,526.57	\$ 474,780	\$ 1,466,516
AC-2-2	N	LAHSA (DWC)	Interim Housing - Skid Row	Operating costs for 24 overnight shelter beds at the Downtown Women's Center for women in the Skid Row area of downtown Los Angeles	14	18-0628; 12/18 Rpt	\$ 350,400.00	\$ -	\$ 350,400	\$ 87,600.00	\$ -	\$ 87,600	\$ 262,800
AC-2-3	N	BPW	Hygiene Services - Skid Row	New sidewalk sweeping and litter abatement program in Skid Row	14	18-0628; 12/18 Rpt	\$ 2,000,000.00	\$ -	\$ 2,000,000	\$ -	\$ 411,716.62	\$ 411,717	\$ 1,588,283
AC-2-4	Y	GSD	Interim Housing at 1426 Paloma	Leasing expenses for 36 months to establish 119 interim housing beds at 1426 Paloma in Skid Row in partnership with the County of Los Angeles	14	18-0628; 12/18 Rpt	\$ 1,333,178.00	\$ -	\$ 1,333,178	\$ 175,000.00	\$ 106,000.00	\$ 280,000	\$ 1,053,178
AC-2-5	N	LAHSA	The Bin - Tenant Improvements	Tenant improvements for the new location of The Bin voluntary storage facility at 538 San Pedro St.	14	18-0628; 04/19 Rpt	\$ 593,250.00	\$ -	\$ 593,250	\$ -	\$ 506,400.00	\$ 506,400	\$ 86,850
AC-2-6	N	LAHSA	Homeless Engagement Teams (2) - Skid Row	Two (2) two-person Homeless Engagement Teams (HETs) dedicated to Skid Row	14	18-0628; 04/19 Rpt	\$ 779,000.00	\$ -	\$ 779,000	\$ -	\$ 194,750.00	\$ 194,750	\$ 584,250
AC-2-7	N	LAHSA (TPC)	Hygiene Services - Skid Row (The People Concern)	Shower and restroom access 24 hours/day, 7 days/week next to The Bin through The People Concern	14	18-0628; 04/19 Rpt	\$ 750,000.00	\$ -	\$ 750,000	\$ -	\$ 187,500.00	\$ 187,500	\$ 562,500
AC-2-8	N	LAHSA (SVDP)	Hygiene Services - Skid Row (St. Vincent de Paul)	Expand restroom access at St. Vincent de Paul	14	18-0628; 04/19 Rpt	\$ 266,000.00	\$ -	\$ 266,000	\$ -	\$ 66,500.00	\$ 66,500	\$ 199,500
AC-2-9	N	GSD	Drinking Fountains - Skid Row	Purchase and install five drinking fountains at Pit Stop locations in Skid Row	14	18-0628; 04/19 Rpt	\$ 250,000.00	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
AC-2-10	N	LASAN	Sharps Disposal - Skid Row	Install and service six (6) sharps collection boxes in Skid Row, located at 4 Pit Stop locations, The Bin, and the Refresh Spot	14	18-0628; 04/19 Rpt	\$ 60,000.00	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000
AC-2-12	N	LAHSA (TPC)	Regional Coordination (The People Concern)	Provide flexible "move-in" funding to facilitate housing 150 people from Skid Row and from the A Bridge Home locations that serve the areas adjacent to Skid Row at El Puente and 1426 Paloma Street	14	19-0647; 18-0628; 07/19 Rpt	\$ 1,500,000.00	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,500,000
AC-2-13	N	LAHSA (LA Mission)	Hygiene Services - Skid Row (LA Mission)	Two years' operation funding for shower access and public bathroom 24/7	14	19-0647	\$ 700,000.00	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ 700,000

**Attachment B: Controller Instructions to Implement Homeless Strategy Committee Recommendations**

1. AUTHORIZE the Controller to Reduce appropriations within Fund No. 60 P, Department 43 as follows:

<b>Account Name</b>	<b>Account</b>	
	<b>Number</b>	<b>Reduce Appropriation by</b>
Services Imperial Highway	43S814	\$ 16,900
Services Hope Street	43S815	\$ 159,350
Services Sunset Ave Adults	43S816	\$ 1,071,840
Services Western Ave	43S817	\$ 157,640
Services La Fayette Place	43S819	\$ 436,800
<b>Total</b>		<b>\$ 1,842,530</b>

2. AUTHORIZE the Controller to increase appropriations and transfer funds within Fund No. 60 P, Department 10, Account 10R630 in the amount of \$1,842,530.
3. AUTHORIZE the Controller to implement transfers between funds and accounts as follows:

## Attachment B: Controller Instructions to Implement Homeless Strategy Committee Recommendations

TRANSFER FROM			TRANSFER TO	
Rec. No.	FUND/ACCOUNT	AMOUNT	FUND/ACCOUNT	AMOUNT
<b>Transfers Between Accounts Within the Homeless Emergency Aid Program (HEAP) Fund No. 60P</b>				
1	<u>Fund 60P/10, HEAP</u> BFY 2020, RSRC 4903, Interest Income	\$ 255,163.47	<u>Fund 60P/10, HEAP</u> 10R630, AC-1 – Capital and Operating Support	\$ 255,163.47
			TOTAL	\$ 255,163.47
<b>Transfers Between Departments and Funds</b>				
3.i.i.	<u>Fund 60P/10, HEAP</u> 10R630, AC-1 – Capital and Operating Support	\$ 1,182,897.17	<u>Fund 100/54, Bureau of Engineering</u> 00S716, Bridge Housing - Raymer Street	\$ 1,182,897.17
				\$ 1,182,897.17
3.i.ii.	<u>Fund 60P/10, HEAP</u> 10R630, AC-1 – Capital and Operating Support	\$ 169,179.00	<u>Fund 100/40 Department of General Services</u> 006030 Leasing Account	\$ 169,179.00
				\$ 169,179.00
<b>TOTAL ALL DEPARTMENTS AND FUNDS</b>				<b>\$ 1,607,239.64</b>